



**BOARD OF SANITARY COMMISSIONERS
REGULAR MEETING
10:00 a.m. June 19, 2018
Third Floor City Hall**

**CITY OF
TERRE HAUTE
DEPARTMENT
OF ENGINEERING**

City Hall
17 Harding Avenue, Room 200
Terre Haute, IN 47807

Phone: 812.244.4903
Fax: 812.234.3973

www.terrehaute.IN.gov

DUKE A. BENNETT
Mayor

CHARLES W. ENNIS, P.E., S.E.
City Engineer
engineering@terrehaute.in.gov

AGENDA

1. Call to Order
2. Roll Call
3. Public Comments
4. Approve Minutes
5. Approve Claims
6. Moser Managed Services: Application Break/Fix
7. Other
8. Adjournment

**Minutes of Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
June 5, 2018**

A regular Meeting of the Board of Sanitary Commissioners was held in the Mayor's Conference Room on the third floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana, on the 5th day of June 2018, at 10:00 a.m. Those present were Charles Ennis, Larry Auler, Tim Adams, Brad Bush, and Jim Winning for the Board of Sanitary Commissioners. Terry Modesitt was also present.

Also present was Troy Swan and Lon Gardner of HWC; Dennis Otten of Bose McKinney and Evans; City Councilman Karrum Nasser; City Attorney Eddie Felling; Deen Rogers of Umbaugh and Associates; IT Director Brad Speidel; Pat Goodwin; and Jennifer Bolen and Sally Roetker of the Engineering Department.

The meeting of the Board of Sanitary Commissioners was called to order by President Brad Bush.

Pat Goodwin of 2215 North 10th Street, Terre Haute, Indiana, informed the Board he was there in regards to questions he had about item #8 on the agenda. He asked are the Sanitary District Bond funds pooled with the City general funds. Dennis Otten said that as part of the agreement with the SRF, sanitary funds are in a segregated account at Old National Bank. Some of those funds do move over to the City pool fund and that is to cover O & M expenses as they come in because of the necessity for the payroll and billings. All of the other funds, as the revenues come in they are in a separate segregated account. Mr. Goodwin asked if Mr. Otten was referring to the Sanitary Bond fund. Mr. Otten said if he is referring to the G.O. Bond fund, the 2012 bond, those aren't part of the segregated funds. Mr. Goodwin asked if those are pooled. Mr. Otten said yes. Mr. Goodwin said there is a resolution to borrow money from the WWTP operating fund to make a bond payment, presumably the July payment. It says a portion of the debt service payment but the transfer is almost exactly the amount of the bond payment. Mr. Goodwin said there is approved budget for the Sanitary Bond Fund of \$7.6 million. That is enough to make the \$3.8 million bond payment on July 1st. Tax money is being collected for the purpose of making the payment on July 1st. Yet, we are borrowing the full payment amount from the WWTP operating fund. His question is where did the money go. Mr. Otten said the resolution authorizes not to exceed what the next debt payment is due on the GO Bond, which is \$3.813 million. The actual payment is probably going to be less than that. The reason that this needs to occur there actually isn't that money in the budget sitting in the account available to make that payment. This has to do with the levy issues that occurred with the DLGF this year and the circuit breaker issues. There is a gap between what the budget is and what the actual levy amount produces. There is a shortfall and that shortfall has to be made up in order to pay those bond holders. The only source of funds available to do that is the WW Revenue funds. That is why we are doing this transfer. Part of the reason we are doing this as well, we will have a companion resolution that will go to the City Council, is this is it is important for

purposes of DLGF and budgeting to document this as an interfund loan. So in the next budget cycle this City can show this as an interfund loan that has to be repaid. We can get that approved as part of the budget so that the levy can be higher to cover debt service and also cover the interfund loan. Mr. Goodwin asked how much we are short. Mr. Rogers said that it is all going to depend on the June tax draw. It is anticipated that we will need \$3,385,000. Mr. Goodwin said almost the full amount of the bond payment you are going to be short. Mr. Rogers said the majority of that. Mr. Goodwin asked if Mr. Rogers is saying that is because of tax caps. Mr. Rogers said it is a combination. Mr. Rogers said that there is \$7.6 million dollars in debt services to be paid this year and the levy that was approved was \$4.7 million dollars. That is before tax caps. Once you take out tax caps, we are only getting about \$3.4 million dollars. Mr. Goodwin said that the budget was approved, they did not cut the budget. The Form 4B shows all that revenue and how there should be enough money there to pay it. There may be a small amount that is cut because of the tax caps but it is nowhere near \$3.3 million dollars. Mr. Rogers said we also didn't get a \$7.6 million dollar levy approved unfortunately. He said part of the process with the resolution is to make it clear it is a temporary loan and these temporary loans will get paid back to the WW revenue supporting funds over time. This is not a new issue that we are dealing with. They have relied on WW revenue support over the past couple of years to cover shortfalls in property tax revenues. We want to make sure that is a more formalized process going forward and it is clear to the DLGF when they are working with the budget that the intent is these are temporary loans. Mr. Goodwin said as long as it is clear to rate payers that they are once again bailing out a property tax supported fund.

APPROVE MINUTES

The minutes from the May 15, 2018 meeting were presented to the Board.

On motion of Tim Adams, seconded by Chuck Ennis, and unanimously approved, it was resolved that the minutes from the May 15, 2018 meeting be approved.

APPROVE CLAIMS

The list of claims was presented to the Board for Sanitary District General and Waste Water Treatment Plant and discussed.

On motion of Larry Auler, seconded by Chuck Ennis, and unanimously approved that claims be approved as presented.

HWC UTILITY ON-CALL AGREEMENT

Troy Swan informed the Board that this had previously been tabled because Terry Modesitt had requested changes. Changes have been made as requested.

On motion of Tim Adams, seconded by Chuck Ennis, and unanimously approved, it was resolved that the HWC Utility On-Call Agreement be approved.

MOSER CONSULTING CHANGE ORDER

The Moser Consulting Change Order had previously been tabled. Mr. Speidel approached the board and explained the change order. This is a change order for 30 hours of work at \$125 an hour for a total of \$3750. Brad Bush asked if Terry Modesitt has approved. Brad Speidel said it is the same contract, just a change order.

On motion of Jim Winning, seconded by Chuck Ennis, and unanimously approved it was resolved that the Moser Consulting Change Order be approved.

RESOLUTION #1, TEMPORARY LOAN

Dennis Otten approached the Board regarding Resolution #1, Temporary Loan. A companion resolution will go before the City Council because they approve the Sanitary District Budget. This resolution approves a temporary loan from the WW Revenue Fund to the Bond Fund to cover the July 1st payment on the bonds. The circuit breaker and some other issues have led to a shortfall in the levy amount. Those funds will need to be available to cover the debt service payment on July 1st. By documenting this as a temporary loan, those monies will be repaid through the levy over time. In the short term, these transfers need to be made to cover the debt service payment. He said that he foresees this is a continuing cycle assuming that GO Bonds get approved for the next LTCP Phase 2 project there will be a series of temporary loan transfers made over time until that levy amount generates enough funds to where these loans can be paid off. Brad Bush asked if we will need to do this next year at an equivalent amount. Mr. Otten said no. Mr. Rogers it is anticipated that the amount would be roughly \$2.4 million. We have a schedule that shows a running loan balance. Once we get in to 2020, by June of that year when June tax draw is received, the temporary loans should be paid back in full. At the end of June of every year starting at 2020, we should be able to completely repay these temporary loans. Brad Bush asked if we will pay off the \$3.4 million next year. Mr. Rogers said not next year. We will be able to bite into it but not pay off the entire amount. Brad Bush asked if it will be \$5 million next year. Mr. Rodgers said that when the DLGF works our budget one of the key numbers they look at is the June 30th cash balance. That hasn't been managed very well in the past. There were some funds put in to the Sanitary Bond Fund from the BAN proceeds that weren't treated as a temporary loan. That support was needed but unfortunately it is like we have been penalized for helping ourselves in the regard by the DLGF when they worked our budget. Because of that, we have a levy approved for this year that isn't even enough to cover the debt service payments. With these issues, we want to be strategic in that any monies being used to help support that bond payment that they get treated as temporary loan and prior to June 30th of each year, we pay as much of that temporary loan as we have the capacity to do. So that when the DLGF sees our June 30th cash balance, it is not overstated because of support from other funds. That is one of the key pieces to this. The other key piece is formalizing it in the motion of a resolution so that when the DLGF works the

budget, they see that it truly was meant to be a temporary loan. That gets worked into the budget process as well. Whereas, that hasn't been formalized in the past. There will be a high point in January of 2019 of funds that we have relied on from WW revenues but getting into 2020 things start to smooth out and we can start to begin to pay back those temporary funds. When we get our June tax draw, starting in 2020 of each year we should be able to fully repay the temporary loan. Then it truly becomes a revolving cash flow issue that we borrow an amount each year, then in June we fully repay that borrowing. This has been a month's long process including discussions with DLGF and SRF on getting everyone comfortable with the plan. Tim Adams asked how our bonds with the Sanitary District get incorporated with the general fund which is a tax payer based fund. He said that our funds are not taxpayer funds, they are user fees. Mr. Otten said that the Sanitary District can issue Revenue Bonds such as the bonds used for the WWTP Plant and G.O. Bonds payable from property tax levy. That is what we have in the 2012 bonds and that is what we are contemplating issuing for construction portion of Phase 2. It is a tax levy on all the people in the taxing district. The issue with the property tax bonds is that those get hit by the circuit breaker. Mr. Adams said there is always that circuit breaker. He said we have our own funds and he doesn't understand how it gets pooled together. He said it should never be pooled together. It should never have been done that way. It was done that way, obviously, and that is what has created this problem. Mr. Otten said the circuit breaker issue is a different issue from pooling funds. Mr. Adams the circuit breaker is not enough funds so we have to suck it from a different area. Mr. Otten said if you have a debt service levy and you don't have other property tax funds that you can hit to make up that difference, the shortfall is going to have to be made up from somewhere. Mr. Adams said there are a lot of different somewheres. Mr. Bush asked if the Sanitary Board and the Council both have to approve it. Mr. Modesitt said that is correct. Mr. Bush asked if one does not, what is plan B. Mr. Adams asked why we have to have a resolution to move our own funds. Mr. Otten said that we want to make it clear to the DLGF that this is an interfund loan. We don't want them to look at it like they did last year and assume that the Sanitary District just granted some monies into the bond fund. This should be included in the levy amount. Mr. Bush asked if one or both parties didn't approve this transaction, this City would be delinquent on their bond payment and our bond rate increases. Mr. Otten said it would be up to the City administration on whether they would want to fund that bond payment. We would have the same issue with the DLGF as we did last year. The whole point is trying to recapture these funds in the levy. He doesn't think the City would want to be in a position of defaulting on these bonds. That would be a horrible thing. Mr. Rogers said the City would not fail to make the bond payment. They would make the bond payment from some other funds. The problem would be you wouldn't formalize it and you wouldn't make the levy approved that we should. They would be back next year talking about the same thing. It would be a bigger issue next year. By doing this, we are chipping away at it. This will move the Sanitary Bond fund levy to the level where it should be.

On motion of Chuck Ennis, seconded by Jim Winning, and also approved by Larry Auler it was resolved that Resolution #1 be approved. Tim Adams was opposed.

PROGRESS REPORT ON MAIN LIFT DESIGN

Chuck Ennis provided the Board with an update on the Main Lift Design. The design is about 50 percent right now. There is a cost estimate and the range is in the low to high fifties, between \$53 and \$58 million. There are some things in there that will affect the final costs. There is a set of drawing in the Engineering Department if the Board members would like to review it. The plan is to get it done by the fall. Dennis Otten said early to mid next month. Part of the discussions with the SRF have been about interfund loan transfer. They wanted to see that get approved through the Sanitary board and the Council as a somewhat of a sign of faith. Once we get through that we will be setting up dates with them in regards to getting that closed.

OTHER

- Troy Swan approached the Board regarding a change order for the Phosphorus Removal Project. This was a credit of \$44,000.

On motion of Larry Auler, seconded by Chuck Ennis, and unanimously approved it was resolved that the change order be approved for the Phosphorus Removal Project.

ADJOURNMENT

The next regular meeting of the Sanitary Board will be held on June 19, 2018 at 10:00 a.m. in the Mayor's Conference Room, 3rd Floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana.

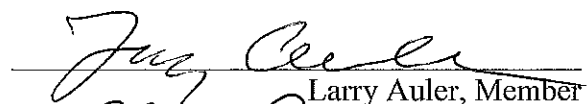
APPROVED on the 19TH day of JUNE, 2018.

Brad Bush, President

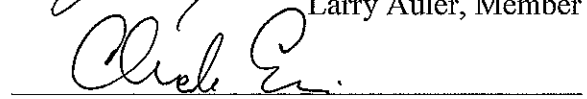


Tim Adams, Vice President

Jim Winning, Secretary



Larry Auler, Member



Chuck Ennis, Member

Sanitary District Claims June 19, 2018

SANITARY BOND FUND

WWUTILITY / 0620-0061- Services Contractual

IUPPS Inc.	Sewer Locates/April 2018	\$ 1,272.05
Modesitt Law Firm	Legal Services/May 2018	\$ 3,492.90
H.J. Umbaugh	Prof Svcs/ San District Bond Fund	\$ 3,942.02
Faegre Baker Daniels	Cavu Ops, Inc./November 2017	\$ 91.50
Faegre Baker Daniels	Cavu Ops, Inc./January 2018	\$7,545.00
Faegre Baker Daniels	Cavu Ops, Inc./March 2018	\$ 2,111.00

WWUTILITY / 0620-0061- Publication of Legal Notices

WWUTILITY / 0620-0061- Drainage Improvements

WWUTILITY / 0620-0061- Drainage Ways

Blann & Son	Ditch Main/ 5/21/18-6/1/18	\$17,104.34
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MAIN LIFT STATION/ SRF FUND

PHOSPHORUS REMOVAL/ SRF FUND

Thieneman Construction, Inc.	Phosphorus Removal Project	\$ 36,100.00
Centier Bank	Phosphorus Removal/Retainage	\$ 1,900.00
HWC Engineering	Phosphorus Removal	\$ 5,400.00

SRF INTEREST FUND

CSO/LTCP P23

HWC Engineering	Program Management	\$ 3,172.50
PSI	High Rate Treatment Facility	\$ 2,008.50

Wastewater Utility Claims June 19, 2018

347.090 User Fees

Estate of Mary McCoy	Sewer Bill Refund	\$72.14
TOTAL		\$72.14

Personnel Services

414.010 Laundry & Uniforms

Embroidery Express Inc.	Screen Printed T-Shirts	\$2,145.00
TOTAL		\$2,145.00

414.020 Protective Clothing

Northern Safety Co Inc	Safety Vests, Gloves	\$712.60
Praxair Distribution	Welding Gloves	\$19.48
Praxair Distribution	Welding & Cutting Outfit	\$279.99
Shoe Dept. Inc.	Safety Boots - Brian C.	\$99.99
TOTAL		\$1,112.06

Operating Supplies

422.005 Operational Supplies

American Welding & Gas Inc.	Propane	\$32.98
American Welding & Gas Inc.	Propane	\$55.96
Bio Chem Inc.	Polymer	\$33,663.00
Ceres Solutions Cooperative Inc	Oil & Antifreeze	\$1,577.56
Complete Outdoor Equipment Company	Oil	\$197.88
Continental Research Corp.	Quart Bottles	\$212.00
Continental Research Corp.	Wasp-Away, Master Blaster	\$408.00
Continental Research Corp.	Mighty Boy Degreaser	\$1,855.00
Continental Research Corp.	Mighty Boy Degreaser	\$1,855.00
Dennis Trucking Co., Inc.	White Rock, Top Soil	\$1,067.36
E-Z Clean Corp.	Paper Towels	\$121.46
E-Z Clean Corp.	Paper Towels	\$60.73
E-Z Clean Corp.	Paper Towels, Trash Bags	\$117.59
E-Z Clean Corp.	Paper Towels	\$121.46
Industrial Supply Company	PVC Cement, Primer	\$26.70
John Deere Financial Inc.	Cat Litter	\$77.78
Jones & Sons Inc.	Top Soil	\$73.50
Lawson Products Inc.	Nylon Cable Ties, Nylon Ty-Raps	\$51.08
Lowe's	Lightbulbs	\$28.47
Lowe's	Ratchet Straps	\$79.68
Menards	Rags, Baking Soda	\$64.02
Menards	Pothole Patch	\$20.97
N.E.W. Interstate Concrete, Inc.	Fiber	\$52.50
N.E.W. Interstate Concrete, Inc.	Fiber	\$33.25
N.E.W. Interstate Concrete, Inc.	Fiber	\$35.00
N.E.W. Interstate Concrete, Inc.	Fiber	\$45.50
Northern Safety Co Inc	Lens Cleaners	\$70.00
Quality Automotive Dist. Corp.	Repellent	\$31.96
Quality Automotive Dist. Corp.	Slick Mist Wax	\$41.94
S & G Excavating, Inc.	White Rock	\$655.43
S & G Excavating, Inc.	White Rock	\$139.23
United Refrigeration Inc.	Cleaner	\$43.96
Wabash Valley Goodwill Inc.	Wiping Rags	\$67.20
TOTAL		\$42,984.15

422.010 Gas

Automated Fuels	Gas	\$3,164.98
Automated Fuels	Gas	\$35.86
TOTAL		\$3,200.84

422.020 Diesel

Automateds Fuels	Diesel Fuel	\$3,198.06
TOTAL		\$3,198.06

Other Supplies

422.110 Boc Gas

Airgas, Inc.	Acetylene, Oxygen	\$238.72
TOTAL		\$238.72

422.160 Lab Supplies

USABluebook LTD

Nutrient Buffer, Ammonia Tests, Etc.

\$1,734.24

TOTAL \$1,734.24

Rep./Maint. Supplies

423.010 Maint./Rep.

Bob Bowen Ford Inc.	Reprogrammed an ECM on a Police Vehicle	\$21.69
Cahill's Rental & Sales Inc.	Pull Rope, Bolts	\$33.00
Coldwell	Sheet Rubber	\$95.52
Coldwell	Fittings	\$37.50
Industrial Supply Company	PVC Unions	\$23.94
John Deere Financial Inc.	Anchor	\$19.99
Johnstone Supply	Carbon Monoxide / Smoke Sensors	\$255.56
Lawson Products Inc.	Fittings, Screws, Hose Clamps, Etc.	\$600.39
MacAllister Machinery Co. Inc.	Excavator Parts	\$449.34
McCord Tire Service Inc.	New Tires	\$274.40
Menards	Air Filter	\$8.76
Menards	Trailer Wiring Adapter	\$29.96
N.E.W. Interstate Concrete, Inc.	Limestone Air	\$690.00
N.E.W. Interstate Concrete, Inc.	Limestone Air	\$437.00
N.E.W. Interstate Concrete, Inc.	Flowable Fill	\$1,510.00
N.E.W. Interstate Concrete, Inc.	Limestone Air	\$460.00
N.E.W. Interstate Concrete, Inc.	Flowable Fill	\$302.00
N.E.W. Interstate Concrete, Inc.	Flowable Fill	\$1,057.00
N.E.W. Interstate Concrete, Inc.	Limestone Air	\$299.00
N.E.W. Interstate Concrete, Inc.	Flowable Fill, Limestone Air	\$2,410.00
O'Reilly Auto Parts Inc.	Starter	\$69.38
O'Reilly Auto Parts Inc.	A/C Hose	\$78.40
Perfection Auto Glass Inc.	Windshield	\$328.14
Praxair Distribution	Lighter Single Card	\$9.37
Praxair Distribution	Plasma Cutter Parts	\$70.71
Praxair Distribution	Welding Tips	\$29.67
Quality Automotive Dist. Corp.	Valve, Window Handle	\$63.37
Quality Automotive Dist. Corp.	Oil Pan Gasket Sets, Serpentine Belt, Etc.	\$108.33
Quality Automotive Dist. Corp.	Disc Break Rotor Drums	\$121.00
Quality Automotive Dist. Corp.	Battery	\$202.44
Quality Automotive Dist. Corp.	Thread Insert, Thread Insert Kit	\$59.83
Quality Automotive Dist. Corp.	Electrical Connector	\$20.96
Quality Automotive Dist. Corp.	Valve	\$69.69
Quality Automotive Dist. Corp.	A/C Compressor Clutch	\$112.42
Quality Automotive Dist. Corp.	Sway Bar Link	\$41.88
Quality Automotive Dist. Corp.	Oil Filters	\$10.60
Quality Automotive Dist. Corp.	Oil Filters	\$10.60
Quality Automotive Dist. Corp.	Trailer Wire Connector	\$31.37
Quality Automotive Dist. Corp.	Radiator	\$135.54
Quality Automotive Dist. Corp.	Timing Cover Set, Water Pump, Radiator, Etc.	\$186.76
Quality Automotive Dist. Corp.	Alternator	\$179.51
Quality Automotive Dist. Corp.	Starter	\$155.89
Quality Automotive Dist. Corp.	Air Filters	\$34.74
Quality Automotive Dist. Corp.	O-Ring	\$1.98
Quality Automotive Dist. Corp.	Orifice Tube	\$1.69
S & K Equipment Company, Inc.	Fuses	\$4,930.62
Stoops Freightliner Quality Trailer	Accumulator, Condenser, Etc.	\$503.85
The Henry P. Thompson Company Inc.	Ballast Kits	\$1,668.00
Town & Country Ford	Instrument Cluster	\$389.76
United Refrigeration Inc.	Portable A/C Unit	\$801.45
United Refrigeration Inc.	Filters	\$122.16
Valley Electric Supply Corp.	Circuit Breaker	\$650.00
Valley Electric Supply Corp.	Contactors, Relays, Fuses	\$940.68
	TOTAL	\$21,155.84

Professional Services

432.010 Services Contractual

Christopher A. Poe	Updated Scanner	\$999.01
Electrical Automation Services, LLC	Hosted Access Control	\$111.00
FirsTech, Inc.	Monthly Maintenance Fee, Processed Payments	\$365.00
McGuire Excavating & Trucking Inc.	Disposal Loads	\$175.00
Misco Crane Service Inc.	Crane Work	\$700.00
Praxair Distribution	Finance Charges	\$8.92
Robert L. Hoopingarner	Disposal Loads	\$320.00
Sycamore Engineering Inc.	Tested & Repaired Backflow Devices	\$168.75
Time Warner Cable	Internet Service	\$2,562.25
United Refrigeration Inc.	Service Charge	\$3.28
Valley Electric Supply Corp.	Finance Charge	\$10.83
Verizon Wireless	Air Cards for Lift Stations	\$240.12
	TOTAL	\$5,664.16

432.071 Lab Testing

Commonwealth Biomonitoring Inc.	Lab Testing	\$2,000.00
JRM Environmental, Inc.	Mercury Testing	\$625.00
McCoy & McCoy Laboratories Inc.	Lab Testing	\$167.00
Pace Analytical Services, Inc.	Lab Testing	\$55.00
Pace Analytical Services, Inc.	Lab Testing	\$52.00
Pace Analytical Services, Inc.	Lab Testing	\$644.00
Pace Analytical Services, Inc.	Lab Testing	\$31.00
Pace Analytical Services, Inc.	Lab Testing	\$706.00
	TOTAL	\$4,280.00

432.072 Sycamore Ridge Landfill

Republic Services	Trash Removal	\$2,777.83
Sycamore Ridge Landfill	Street Sweepings	\$960.18
	TOTAL	\$3,738.01

432.073 Biosolids to Landfill

Sycamore Ridge Landfill	Biosolids to Landfill	\$5,834.13
	TOTAL	\$5,834.13

Comm./Transportation

433.020 Postage

United Parcel Service	Postage	\$8.60
United Parcel Service	Postage	\$15.32
United Parcel Service	Postage	\$103.29
	TOTAL	\$127.21

433.040 Freight

Continental Research Corp.	Freight	\$56.66
Continental Research Corp.	Freight	\$41.39
Continental Research Corp.	Freight	\$146.73
Continental Research Corp.	Freight	\$146.73
Lawson Products Inc.	Freight	\$52.19
Praxair Distribution	Freight	\$8.11
S & K Equipment Company, Inc.	Freight	\$73.77
The Henry P. Thompson Company Inc.	Freight	\$20.43
USABluebook LTD	Freight	\$59.90
	TOTAL	\$605.91

Utility Services

436.010**Electric Utility**

Duke Energy	Electric Utility	\$172.64
Duke Energy	Electric Utility	\$25.40
Duke Energy	Electric Utility	\$127.89
Duke Energy	Electric Utility	\$74.10
Duke Energy	Electric Utility	\$408.54
Duke Energy	Electric Utility	\$13,494.68
Duke Energy	Electric Utility	\$177.58
Duke Energy	Electric Utility	\$13,403.29
Duke Energy	Electric Utility	\$28,051.29
Duke Energy	Electric Utility	\$29,638.89
Duke Energy	Electric Utility	\$1,527.32
Duke Energy	Electric Utility	\$2,708.58
WIN Energy	Electric Utility	\$344.22

TOTAL \$90,154.42**436.020****Gas Utility**

Vectren	Gas Utility	\$744.07
Vectren	Gas Utility	\$49.87
Vectren	Gas Utility	\$51.24
Vectren	Gas Utility	\$48.87
Vectren	Gas Utility	\$54.62
Vectren	Gas Utility	\$46.00

TOTAL \$994.67**436.030****Water Utility**

IN American Water	Water Utility	\$46.39
IN American Water	Water Utility	\$122.31
IN American Water	Water Utility	\$57.39

TOTAL \$226.09

Rep./Maint

437.010**Equipment Repair**

Electrical Automation Services, LLC	Replaced Headworks & Digester A/C Units	\$9,400.00
Smith's Small Engines	Repaired a Cut Off Saw	\$61.97
Wabash Valley Motor & Machine Inc.	Inspected & Repaired a Pump	\$4,686.40
Wabash Valley Motor & Machine Inc.	Inspected & Repaired a Pump	\$2,389.94

TOTAL \$16,538.31**437.030****Vehicle Rep./Maint.**

Clark Truck Equipment Co., Inc.	Installed New Pickup Bed on a Truck	\$7,127.00
Mike's Stop & Shine	Car Washes	\$35.00

TOTAL \$7,162.00

Machinery & Equipment

444.010**Equipment Purchase**

Christopher A. Poe	18 V Battery	\$126.95
Continental Research Corp.	Plastic Drum Pump	\$15.00
Continental Research Corp.	Plastic Drum Pump	\$15.00
Lawson Products Inc.	Drill-Taps	\$58.56
Lowe's	Pressure Washer, Soap Applicator, Etc.	\$174.77
Marlin Business Bank	Skid Steer, Etc.	\$6,364.45
Matco Tools	Tools	\$25.90
Menards	Hand Tamper	\$25.97
Northern Safety Co Inc	Drum Plug Wrenches	\$24.81
Pro-Trade Tool & Supply Co.	Chisels	\$29.90
Quality Automotive Dist. Corp.	Pressure Tester	\$37.22
Quality Automotive Dist. Corp.	Leak Detector	\$69.49
United Refrigeration Inc.	Screwdrivers, Hex Drivers	\$24.33

TOTAL \$6,992.35

444.180 Safety Equipment

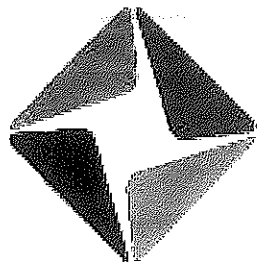
Northern Safety Co Inc	Ear Plugs	\$366.90
TOTAL		\$366.90

Grand Total = \$218,489.35

6/07/2018 Check Run \$11,063.39

6/14/2018 Check Run \$117,326.61

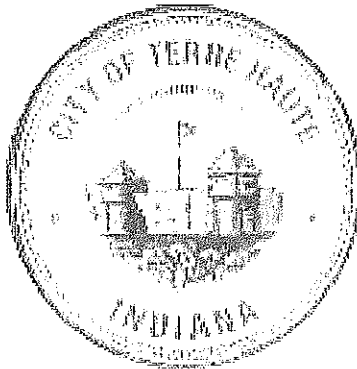
6/19/2018 Check Run \$90,099.35



moser
consulting

MANAGED SERVICES: APPLICATION BREAK/FIX

March 14, 2018



Moser Consulting, Incorporated
6220 Castleway West Drive
Indianapolis, IN 46250
Phone: 317-596-8022

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PROPRIETARY STATEMENT

This document contains confidential and proprietary information and is the property of Moser. This document was prepared for the requesting party for the sole purpose of evaluating the products and services proposed. It is submitted to you in confidence, on the condition that you and your representatives have, by receiving it, agreed not to reproduce or copy it, in whole or in part, or to furnish such information to others, or to make any other use of it except for the evaluation purposes stated above, and to return it to Moser upon request. The previous statement shall not apply to the extent that such statement violates any federal or state laws requiring such information to be made available to the public. In the event this document results in a contract, you may retain this document for use, including making any necessary copies related to the products and services covered by such contract. The offerings and prices presented in this document, excluding any leasing quotes or rates, shall remain valid for a period of 60 days from the document date unless Moser authorizes an extension.

Moser Contact Information

Indianapolis Office:

6220 Castleway West Drive
Indianapolis, IN 46250
Phone: (317) 596-8022

Baltimore Office:

21 Governors Ct; Suite #200
Baltimore, MD 21244
Phone: (443) 380-8022

Contacts:

Contract Details, Pricing, and Project Expansion:

John Boyce
Business Development Manager
Email: john.boyce@moserit.com
Cell: 317.478.0605

Technical Implementation, Project Management, Scheduling, and Resourcing:

Chad Musselman
Engagement Manager
Email: chad.musselman@moserit.com
Office: (317) 596-8022

INTRODUCTION

Moser Consulting has been performing Information Technology upgrades, Infrastructure Consulting services, Business Intelligence Consulting services and Software/Database Consulting services for more than 22 years. Moser has developed a set of methodologies, processes and procedures that drive consistency, efficiency and value for their clients. Moser Consulting is a data-centric consulting company with more than 200 consultants engaged in client support through the Indianapolis and Baltimore offices.

SOLUTION SUMMARY

In this engagement Moser will provide managed IT services to the City of Terre Haute, Office of Information Technology to support CUBS and Debt Tracker for the 2018 calendar year. This solution will assist the City of Terre Haute with their need of keeping the systems updated and supported.

Managed Services Solution

This will allow the City of Terre Haute to be able to perform maintenance, patching, and general updates on the CUBS and Debt Tracker applications.

EXCLUSIONS

The following will be out of scope of this SOW:

1. New feature functionality
2. Any application that is not related to CUBS or Debt Tracker

THE MOSER INCIDENT MANAGEMENT PROCESS

- **Priority:** Priority is determined by utilizing a combination of the incident's impact and severity.
- **Response:** Time elapsed between the time the incident is reported and the time it is assigned to an individual for resolution.
- **Resolution:** Service is restored to a point where the client can perform their job. In some cases, this may only be a work around solution until the root cause of the incident is identified and corrected.

The Moser Objectives - Provide a consistent process to track incidents that ensures:

- Incidents are properly logged
- Incidents are properly routed
- Incident status is accurately reported
- Queue of unresolved incidents is visible and reported
- Incidents are properly prioritized and handled in the appropriate sequence
- Resolution provided meets the requirements of the SLA for the customer

SAMPLE SERVICE LEVEL AGREEMENT TIME FRAMES:

Moser Consulting will work with City of Terre Haute to customize a managed services response and resolution times fit it business operations both from 8:00 a.m. to 5:00 PM Eastern Standard Time Mon – Fri and after-hours support. Below is an example of the Moser Service Level Agreement:

Priority	Example	Response Time	Incident Identification	Resolution Time
Urgent	Environment down; technical issues halting time-sensitive and mission critical work	15 Minutes	30 Minutes	ASAP – Best Effort
High	Technical issues that impede time-sensitive and mission critical work	30 Minutes	1 Hour	ASAP – Best Effort
Normal	Individual hardware or software support, application issues, network issues, account issues, and printing problems	1 Hour	3 – 4 Hours	ASAP – Best Effort
Low	Technology consultation, general questions, office moves, etc.	1 Business day	Follow Business Day	ASAP – Best Effort

HELP DESK SUPPORT SERVICES

Should the City of Terre Haute need to contact the Moser Managed Services Help Desk to report an issue or request support during regular Business Hours, the City of Terre Haute has a variety of methods to reach us:

- Telephone: TBD
- Email: TBD
- Self-Service Portal: This service gives the City of Terre Haute access to our online ticketing system so that the City of Terre Haute can create Service Requests in real time.
- The URL for the Service Portal is: TBD

Coverage parameters specific to the service(s) covered in this Agreement are as follows:

- Telephone support: 8:00 A.M. to 5:00 P.M. Monday – Friday
- Email support: Monitored 8:00 A.M. to 5:00 P.M. Monday – Friday
- Emails received outside of office hours will be collected, however no action can be guaranteed until the next working day.

INCIDENT MANAGEMENT PROCESS FLOW STEPS:

Role	Step	Description
City of Terre Haute	➤ 1	Incidents can be reported by City of Terre Haute users or technical staff through various means, i.e., phone, email, or a self-service web interface.
Moser Help Desk	➤	Incident identification Work cannot begin on dealing with an incident until it is known that an incident has occurred. As far as possible, all key components should be monitored so that failures or potential failures must be detected early so that the incident management process can be started quickly.
	➤	Incident logging All incidents must be fully logged and date/time stamped, regardless of whether they are raised through a Moser Help Desk telephone call, ticket submitted through the web help desk or whether automatically detected via an event alert. All relevant information relating to the nature of the incident must be logged so that a full historical record is maintained – and so that if the incident should be referred to technical group(s), they will have all relevant information at hand to assist them.
	➤	Incident categorization All incidents will relate to one of the offered services defined between the City of Terre Haute and Moser.
	➤	The Moser Help Desk will check to ensure this issue hasn't already been reported by others.
	➤	If there is another user reporting the same issue, relate the issue to the cases already reported. More users reporting the same issue means the impact of the issue is broader than what might have been reported at first. The impact needs to be recorded based upon current knowledge of the impact.
	➤	Incident prioritization Before an incident priority can be set, the severity and impact need to be assessed. See Incident Prioritization. Once the severity and impact are set, the priority can be derived using the prescriptive table.
	➤	Is this a priority 1 (major) incident?
	➤	If the incident is a priority 1 incident, meaning that a service is unavailable in part or whole, The Moser Managed Services team will be alerted to make certain any resources necessary to the resolution will be immediately made available.

Role	Step	Description
	➤	<p>Initial diagnosis</p> <p>If the incident has been routed via the Moser Help Desk, the Moser Help Desk Analyst must carry out initial diagnosis, using various diagnostic scripts and known error information to try to discover the full symptoms of the incident and to determine exactly what has gone wrong.</p> <p>The Moser Help Desk Analyst will utilize the collected information on the symptoms and use that information to initiate the process to find an appropriate solution. If possible, the Moser Help Desk Analyst will resolve the incident and close the incident if the resolution is successful.</p>
	➤	Is the necessary information provided to resolve the incident? If not, the ticket will then be assigned to the technical group that supports the service.
	➤	Once the incident is assigned to the appropriate technical group for further support. The technical group will then research the issue to determine cause and remediation options.
	➤	After a possible resolution has been determined either from thorough research and testing, attempt the resolution.
	➤	<p>Moser will verify with the City of Terre Haute that the resolution was satisfactory and the City of Terre Haute can perform their work.</p> <p>Note: In some instances, an incident resolution does not require that the underlying cause of the incident has been corrected. The resolution only needs to make it possible for the City of Terre Haute to be able to continue their work.</p>
Moser Team	➤	If the City of Terre Haute is satisfied with the resolution, proceed to closure, otherwise continue investigation and diagnosis.

Role	Step	Description
	➤	<p>Incident Closure</p> <p>The Moser Service Team will check that the incident is fully resolved and that the City of Terre Haute is satisfied and willing to agree the incident can be closed. The Moser Service Team should also check the following:</p> <ul style="list-style-type: none"> • Closure categorization. Check and confirm that the initial incident categorization was correct or, where the categorization subsequently turned out to be incorrect, update the record so that a correct closure categorization is recorded for the incident – seeking advice or guidance from the resolving group(s) as necessary. • Incident documentation. Chase any outstanding details and ensure that the Incident Record is fully documented so that a full historic record at a sufficient level of detail is complete. • Ongoing or recurring problem? Determine (in conjunction with technical groups) whether it is likely that the incident could recur and decide whether any preventive action is necessary to avoid this. <p>Formal Closure. Formally close the Incident Record.</p>

THE CITY OF TERRE HAUTE RESPONSIBILITIES

Prior to the delivery of any services defined in this Proposal, The City of Terre Haute, Office of Information Technology will designate a person as The City of Terre Haute's Primary Client Contact (PC) with Moser. The PC will be the person to whom all Moser communications will be addressed and who has the authority to act for The City of Terre Haute in all aspects of this contract.

The PC's responsibilities will include:

1. Serve as the interface between Moser and The City of Terre Haute.
2. Assign an Administrator to:
 - a. Provide Moser with permissions for VPN, database servers, and App servers.
 - b. Provide Moser with RDP and DB Instance Permissions.
 - c. Provide Moser with a Test Server
 - d. Provide instance for production database (can be multi-tenant)
 - e. Schedule meeting rooms as necessary, per agenda.
 - f. Work with Moser to administer the Project Change process.
3. Obtain and provide information, data, decisions and approvals, within three working days of Moser's request, unless both parties agree to an extended response time.
4. Resolve deviations from project plans that may be caused by The City of Terre Haute.
5. Help resolve project issues and escalate issues within The City of Terre Haute organization.

LOCATIONS WHERE SERVICES WILL BE PROVIDED

City of Terre Haute

Office of Information Technology
17 Harding Ave.
Terre Haute, IN 47807

Moser Consulting
6220 Castleway West Drive
Indianapolis, IN 46250

ENGAGEMENT PROTOCOL

In addition to the professional consultant team support defined, Moser will provide The City of Terre Haute an Engagement Manager (EM) to assist in engagement governance and communication. The Moser EM is responsible for working with The City of Terre Haute Management to be the first point of contact regarding services requested, completed and/or escalated and communicated under this SOW and Master Services Agreement. There is no charge to The City of Terre Haute for EM support Moser Responsibilities.

ASSIGNED RESOURCES AND PRICING

The City of Terre Haute pricing for Moser IT services shall be as follows:

Title	Discounted Monthly Rate for City of Terre Haute	Moser Published Rate
Sr. .Net Developer	\$1,000 / Month	\$1,200 / Month

The Discounted Monthly Rate for the City of Terre Haute listed above covers up to 8 hours of billable support to the City of Terre Haute for a given month. If the monthly billable support needed for a given month is above 8 hours, Moser will bill the City of Terre Haute the discounted rate of \$125/hour for any hours in a given month over 8 hours.

Moser is willing to allow The City of Terre Haute to carry forward up to 4 unused managed service hours to the next month, making the maximum hours allowed per month to be 12.

All work under this agreement is to be performed during normal business hours. A premium amount of \$175 / hour will be charged for Weekend, Holiday or after-hours work.

This agreement is for the 2018 calendar year. If the City of Terre Haute would like to extend this agreement into 2019, then a new SOW would need to be executed.

TRAVEL EXPENSES

Moser Consulting shall invoice The City of Terre Haute for all reasonable and normal out-of-pocket travel-related expenses, including airfare, room and board, meals and car rental, incurred during any requirements gather phases, and project update meetings, provided such expenses are approved in advance by The City of Terre Haute.

PAYMENT TERMS

The City of Terre Haute shall be invoiced monthly basis per the pricing table defined in the "Assigned Resources and Pricing" section of this SOW.

Terms are Net 30.

OPT-OUT / TERMINATION

Moser and/or the City of Terre Haute shall have the right to terminate this Agreement under any of the following conditions:

- If one of the parties shall be declared insolvent or bankrupt.
- If a petition is filed in any court and not dismissed in ninety days to declare one of the parties bankrupt and/or for a reorganization under the Bankruptcy Law or any similar statute
- If a Trustee in Bankruptcy or a Receiver or similar entity is appointed for one of the parties
- If the City of Terre Haute does not pay Moser within thirty (30) days from receipt of Moser's invoice and/or otherwise materially breaches this Agreement.
- If Moser fails to perform its obligations under this Agreement and such failure continues for a period of thirty days after written notice of the default, the City of Terre Haute shall have the right to terminate this Agreement.
- Either party may terminate this Agreement upon sixty days (30) written notice.

Upon termination, all hardware and software installed by Moser that was required to conduct managed services support are the property of Moser and will be surrendered and returned to Moser at end of the agreement.

ADDITIONAL TERMS AND CONDITIONS

See additional terms and conditions attached (Attachment A). Moser Consulting agrees to the attached City of Terre Haute, Board of Sanitary Commissioners, Terms and Conditions Contract Language 2014.

APPROVAL(S)

We appreciate the opportunity to provide our services to The City of Terre Haute. Please contact John Boyce (john.boyce@moserit.com) at 317.478.0605 to discuss the scope of this engagement. Signature on this document constitutes a mutual understanding and an approval to proceed.

Signature of Agreement (Signed and Dated):

John Boyce
Business Development Manager
Moser Consulting, Incorporated

Date

Jim Timberman
Director of Managed Services
Moser Consulting, Incorporated

Date

Board of Sanitary Commissioners 6/19/18

Name: Timothy L. Adams

Date

Title: Vice-President

The City of Terre Haute

ATTACHMENT A**Board of Sanitary Commissioners****Contract Language Dec. 2014****Compliance with State and Other Laws**

Contractor specifically agrees that in performance of the services herein enumerated by it or by a subcontractor or anyone acting in behalf of either, that it will comply with any and all local, state, and federal statutes, ordinances, and regulations and obtain all permits that are applicable to the entry into and performance of this Agreement. All agreements are to be governed by the laws of the State of Indiana.

Non Appropriation Clause

The parties acknowledge that the Board of Sanitary Commissioners is part of the City of Terre Haute which is a governmental entity whose funds are subject to appropriation by its fiscal body. Therefore, if at any time during the initial term or subsequent term of this Agreement, the fiscal body should fail to appropriate sufficient funds to continue the contract, the contract shall become null and void. In the event of non-appropriation of funds, the Board of Sanitary Commissioners will give notice immediately of such failure and shall pay for all services provided prior to exhaustion of the appropriated funds. The Board of Sanitary Commissioners agrees to seek funding for the continuation of the agreement during each budget cycle during the initial term or any subsequent term of the Agreement.

Covenant Against Contingent Fees

The Company warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Company, to solicit or secure this Contract and that it has not paid or agreed to pay any other company or person, other than a bona fide employee working solely for the Company, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award of making this Contract. For breach or violation of this warranty, the City shall have the right to annul this Contract without liability or, at its discretion, to deduct from the Contract price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Indemnification and Release

The Contractor shall be responsible for all damages to life and property due to activities of the Contractor, its subcontractors, agents, or employees in connection with such services, and shall be responsible for all parts of its work both temporary and permanent and shall hold the City harmless therefore

Insurance

The Contractor shall procure and maintain, until final payment by the City for the services covered by the Contract, insurance of the kinds and in the amounts hereinafter provided by insurance companies authorize to do such business in the State of Indiana covering all operations under this contract whether performed by it or by its subcontractors. The Contractor will not be given a notice to proceed until the Contractor has furnished a certificate or certificates in a form satisfactory to the City showing that this section has been complied with. During the life of the Contract, the Contractor shall furnish the City with certificates showing that the required policies shall not be changed or cancelled until ten (10) days written notice has been given the City. In the event that such written notice of change or cancellation is given, the City may at its option terminate this contract and no

further compensation shall in such case be made to the Contractor. The kinds and amount of insurance required are as follows:

- (A) Policy covering the obligations of the Contractor in accordance with the provisions of the Workmen's Compensation Law. This contract shall be void and of no effect unless the Contractor procures such policy and maintains it until acceptance of the work.
- (B) Comprehensive Policies of Bodily Injury Liability and Property Damage Liability Insurance, including Owners and Contractors Protective Coverage and a Save and Hold Harmless Endorsement of the types herein specified each with Bodily Injury Limits of Liability of not less than \$700,000.00 for each person, including death at any time resulting therefrom, and not less than \$5,000,000.00 in any one accident, and not less than \$700,000.00 for all damages arising out of injury to or destruction of property.
- (C) Automobile Policies for Bodily Injury and Property Damage Liability Insurance of the types herein specified with bodily injury limits of liability of not less than \$700,000.00 for each person including death at any time resulting therefrom, and not less than \$5,000,000.00 in any one accident, and not less than \$700,000.00 for all damages arising out of injury to or destruction of property, including hired and non-owned vehicles.
- (D) Professional Liability Insurance in an amount of not less than \$700,000.00 for each claim and \$5,000,000.00 in the aggregate.

Article XVI. Investment in Iran Disclaimer

Pursuant to Indiana Code 5-22-16.5-11, Contractors who have dealings with the government of Iran are deemed to be Nonresponsible bidders for the purposes of submitting an offer in response to a solicitation; submitting a bid, offer, or proposal relating to a public works project; or entering into a contract to provide supplies or services with the state or a political subdivision. Pursuant to I.C. 5-22-16.5-9, the Indiana Department of Administration shall develop and update a list of Contractors the Department determines to be engaged in investment activities in Iran. The undersigned, on behalf of Contractor, being first duly sworn, deposes and states that Contractor is not currently on the list kept by the Indiana Department of Administration, and has not engaged in any activity which will cause Contractor to be added to said list.

E-Verify Program

I.C. 22-5-1.7-1, effective July 1, 2011, requires that the City-OWNER may not enter into or renew a public contract for services unless the public contract contains a provision requiring the contractor to enroll in and verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program. The contract must also contain a provision that if the E-Verify program no longer exists, the contractor does not have to verify work eligibility of new hires. The clause should/could read as follows:

Compliance With E-Verify Program. Pursuant to IC 22-5-1.7, CONTRACTOR shall enroll in and verify the work eligibility status of all newly hired employees of CONTRACTOR through the E-Verify Program ("Program"). CONTRACTOR is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists.

CONTRACTOR and its Subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that CONTRACTOR or its Subcontractor subsequently learns is an unauthorized alien. If CONTRACTOR violates this Section 16.23, OWNER shall require CONTRACTOR to remedy the violation not later than thirty (30) days after CITY- OWNER notifies CONTRACTOR. If CONTRACTOR fails to remedy the violation within the thirty (30) day period, CITY-OWNER shall terminate the contract for breach of contract. If OWNER terminates the contract, CONTRACTOR shall, in addition to any other contractual remedies, be liable to

CITY- OWNER for actual damages. There is a rebuttable presumption that CONTRACTOR did not knowingly employ an unauthorized alien if CONTRACTOR verified the work eligibility status of the employee through the Program.

If CONTRACTOR employs or contracts with an unauthorized alien but CITY-OWNER determines that terminating the contract would be detrimental to the public interest or public property, OWNER may allow the contract to remain in effect until CITY-OWNER procures a new contractor.

CONTRACTOR shall, prior to performing any work, require each Subcontractor to certify to CONTRACTOR that the Subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. CONTRACTOR shall maintain on file a certification from each Subcontractor throughout the duration of the Project. If CONTRACTOR determines that a Subcontractor is in violation of this Section 16.23, CONTRACTOR may terminate its contract with the Subcontractor for such violation. Such termination may not be considered a breach of contract by CONTRACTOR or the Subcontractor.

The City of Terre Haute

Sanitary District Claims June 19, 2018

SANITARY BOND FUND

WWUTILITY / 0620-0061- Services Contractual

IUPPS Inc.	Sewer Locates/April 2018	\$ 1,272.05
Modesitt Law Firm	Legal Services/May 2018	\$ 3,492.90
H.J. Umbaugh	Prof Svcs/ San District Bond Fund	\$ 3,942.02
Faegre Baker Daniels	Cavu Ops, Inc./November 2017	\$ 91.50
Faegre Baker Daniels	Cavu Ops, Inc./January 2018	\$7,545.00
Faegre Baker Daniels	Cavu Ops, Inc./March 2018	\$ 2,111.00

WWUTILITY / 0620-0061- Publication of Legal Notices

WWUTILITY / 0620-0061- Drainage Improvements

WWUTILITY / 0620-0061- Drainage Ways

Blann & Son	Ditch Main/ 5/21/18-6/1/18	\$17,104.34
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MAIN LIFT STATION/ SRF FUND

PHOSPHORUS REMOVAL/ SRF FUND

Thieneman Construction, Inc.	Phosphorus Removal Project	\$ 36,100.00
Centier Bank	Phosphorus Removal/Retainage	\$ 1,900.00
HWC Engineering	Phosphorus Removal	\$ 5,400.00

SRF INTEREST FUND

CSO/LTCP P23

HWC Engineering	Program Management	\$ 3,172.50
PSI	High Rate Treatment Facility	\$ 2,008.50

*For [Signature]
Clark E.
Jim Adams*

Run date: 05/31/2018 @ 08:42
Bus date: 05/31/2018

City of Terre Haute
*** Journal entry trace ***

CS64016.L02 Page 1

Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	AMERICAN WATER CAPITAL CORP. A0620-0000-00-202.010	219705	15					5,785.00CR
EN	AMERICAN WATER CAPITAL CORP. A0620-0061-03-432.010	219705	15					5,785.00
EN	ELECTRICAL AUTOMATION SERVICES A0620-0000-00-202.010	219706	2915					27,120.19CR
EN	ELECTRICAL AUTOMATION SERVICES A0620-0061-03-432.010	219706	2915					27,120.19
EN	FRONTIER, INC. A0620-0000-00-202.010	219707	3773					527.85CR
EN	FRONTIER, INC. A0620-0061-03-433.010	219707	3773					527.85
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219708	11331					230.00CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219708	11331					230.00
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219709	11331					230.00CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219709	11331					230.00
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219710	11331					1,958.54CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219710	11331					1,958.54
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219711	11331					146.43CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219711	11331					146.43
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219712	11331					46.35CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219712	11331					46.35
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219713	11331					351.32CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219713	11331					351.32
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219714	11331					182.17CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219714	11331					182.17
EN	MENARDS, INC. A0620-0000-00-202.010	219715	11829					26.45CR
EN	MENARDS, INC. A0620-0061-02-423.015	219715	11829					26.45
EN	MENARDS, INC. A0620-0000-00-202.010	219716	11829					44.87CR
EN	MENARDS, INC. A0620-0061-02-422.005	219716	11829					34.88
EN	MENARDS, INC. A0620-0061-04-444.010	219716	11829					9.99

Handwritten: Jm Paid

Batch 164016 posted on 05/31/18 by 27 for business date 05/31/18

Handwritten signatures:
Quel E.
Tim Adams

Run date: 05/31/2018 @ 08:42
Bus date: 05/31/2018

City of Terre Haute
* * * Journal entry trace * * *

CS64016.L02 Page 2

Jnl	Period	Account	Description	Debit	Credit	Balance
EN		Encumbrance Journal				
	05 2018	A0620-0000-00-202.010	ACCOUNTS PAYABLE		36,649.17	
	05 2018	A0620-0061-02-422.005	OPERATING SUPPLIES	34.88		
	05 2018	A0620-0061-02-423.015	REPAIR SUPPLIES	26.45		
	05 2018	A0620-0061-03-432.010	SERVICES CONTRACTUAL	32,905.19		
	05 2018	A0620-0061-03-433.010	TELEPHONE	527.85		
	05 2018	A0620-0061-03-436.030	WATER UTILITY	3,144.81		
	05 2018	A0620-0061-04-444.010	PURCHASE OF EQUIPMENT	9.99		
		Total for Financial System		36,649.17	36,649.17	.00

Batch 164016 posted on 05/31/18 by 27 for business date 05/31/18

Run date: 06/07/2018 @ 08:17
Bus date: 06/07/2018

City of Terre Haute
*** Journal entry trace ***

CS64121.L02 Page 1

Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	AUTOMATED FUELS, INC. A0620-0000-00-202.010	219888	10262					6,363.04CR
EN	AUTOMATED FUELS, INC. A0620-0061-02-422.010	219888	10262					3,164.98
EN	AUTOMATED FUELS, INC. A0620-0061-02-422.020	219888	10262					3,198.06
EN	DUKE ENERGY A0620-0000-00-202.010	219889	10540					172.64CR
EN	DUKE ENERGY A0620-0061-03-436.010	219889	10540					172.64
EN	ELECTRICAL AUTOMATION SERVICES A0620-0000-00-202.010	219890	2915					111.00CR
EN	ELECTRICAL AUTOMATION SERVICES A0620-0061-03-432.010	219890	2915					111.00
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	219891	11331					46.39CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	219891	11331					46.39
EN	JOHN DEERE FINANCIAL, INC. A0620-0000-00-202.010	219892	3994					19.99CR
EN	JOHN DEERE FINANCIAL, INC. A0620-0061-02-423.015	219892	3994					19.99
EN	JOHN DEERE FINANCIAL, INC. A0620-0000-00-202.010	219893	3994					77.78CR
EN	JOHN DEERE FINANCIAL, INC. A0620-0061-02-422.005	219893	3994					77.78
EN	JRM ENVIRONMENTAL, INC. A0620-0000-00-202.010	219894	2090					625.00CR
EN	JRM ENVIRONMENTAL, INC. A0620-0061-03-432.071	219894	2090					625.00
EN	TIME WARNER CABLE, INC. A0620-0000-00-202.010	219895	12719					2,562.25CR
EN	TIME WARNER CABLE, INC. A0620-0061-03-432.010	219895	12719					2,562.25
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	219896	40					744.07CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	219896	40					744.07
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	219897	40					49.87CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	219897	40					49.87
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	219898	40					51.24CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	219898	40					51.24
EN	VERIZON WIRELESS A0620-0000-00-202.010	219899	14991					240.12CR
EN	VERIZON WIRELESS A0620-0061-03-432.010	219899	14991					240.12

✓ JPK

Batch 164121 posted on 06/07/18 by 27 for business date 06/07/18

Ray
Chad E.
Tim Adams

Run date: 06/07/2018 @ 08:17
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City of Terre Haute
* * * Journal entry trace * * *

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Jnl	Period	Account	Description	Debit	Credit	Balance
EN		Encumbrance Journal				
	06 2018	A0620-0000-00-202.010	ACCOUNTS PAYABLE		11,063.39	
	06 2018	A0620-0061-02-422.005	OPERATING SUPPLIES	77.78		
	06 2018	A0620-0061-02-422.010	GASOLINE	3,164.98		
	06 2018	A0620-0061-02-422.020	DIESEL FUEL	3,198.06		
	06 2018	A0620-0061-02-423.015	REPAIR SUPPLIES	19.99		
	06 2018	A0620-0061-03-432.010	SERVICES CONTRACTUAL	2,913.37		
	06 2018	A0620-0061-03-432.071	LAB TESTING	625.00		
	06 2018	A0620-0061-03-436.010	ELECTRIC UTILITY	172.64		
	06 2018	A0620-0061-03-436.020	GAS UTILITY	845.18		
	06 2018	A0620-0061-03-436.030	WATER UTILITY	46.39		
		Total for Financial System		11,063.39	11,063.39	.00

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	AUTOMATED FUELS, INC. A0620-0000-00-202.010	220155	10262					35.86CR
EN	AUTOMATED FUELS, INC. A0620-0061-02-422.010	220155	10262					35.86
EN	DUKE ENERGY A0620-0000-00-202.010	220156	10540					25.40CR
EN	DUKE ENERGY A0620-0061-03-436.010	220156	10540					25.40
EN	DUKE ENERGY A0620-0000-00-202.010	220157	10540					127.89CR
EN	DUKE ENERGY A0620-0061-03-436.010	220157	10540					127.89
EN	DUKE ENERGY A0620-0000-00-202.010	220158	10540					74.10CR
EN	DUKE ENERGY A0620-0061-03-436.010	220158	10540					74.10
EN	DUKE ENERGY A0620-0000-00-202.010	220159	10540					408.54CR
EN	DUKE ENERGY A0620-0061-03-436.010	220159	10540					408.54
EN	DUKE ENERGY A0620-0000-00-202.010	220160	10540					13,494.68CR
EN	DUKE ENERGY A0620-0061-03-436.010	220160	10540					13,494.68
EN	DUKE ENERGY A0620-0000-00-202.010	220161	10540					177.58CR
EN	DUKE ENERGY A0620-0061-03-436.010	220161	10540					177.58
EN	DUKE ENERGY A0620-0000-00-202.010	220162	10540					13,403.29CR
EN	DUKE ENERGY A0620-0061-03-436.010	220162	10540					13,403.29
EN	DUKE ENERGY A0620-0000-00-202.010	220163	10540					28,051.29CR
EN	DUKE ENERGY A0620-0061-03-436.010	220163	10540					28,051.29
EN	DUKE ENERGY A0620-0000-00-202.010	220164	10540					29,638.89CR
EN	DUKE ENERGY A0620-0061-03-436.010	220164	10540					29,638.89
EN	DUKE ENERGY A0620-0000-00-202.010	220165	10540					1,527.32CR
EN	DUKE ENERGY A0620-0061-03-436.010	220165	10540					1,527.32
EN	DUKE ENERGY A0620-0000-00-202.010	220166	10540					2,708.58CR
EN	DUKE ENERGY A0620-0061-03-436.010	220166	10540					2,708.58
EN	ELECTRICAL AUTOMATION SERVICES A0620-0000-00-202.010	220167	2915					9,400.00CR
EN	ELECTRICAL AUTOMATION SERVICES A0620-0061-03-437.010	220167	2915					9,400.00
EN	ESTATE OF MARY MCCOY A0620-0000-00-202.010	220168	6005					72.14CR

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MK

For
Quel En.
Jim Adams

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City of Terre Haute
 * * * Journal entry trace * * *

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	ESTATE OF MARY MCCOY A0620-0061-00-347.090	220168	6005					72.14
EN	EVOQUA WATER TECHNOLOGIES, INC A0620-0000-00-202.010	220169	4646					790.05CR
EN	EVOQUA WATER TECHNOLOGIES, INC A0620-0061-02-422.160	220169	4646					790.05
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	220170	11331					122.31CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	220170	11331					122.31
EN	IN AMERICAN WATER COMPANY A0620-0000-00-202.010	220171	11331					57.39CR
EN	IN AMERICAN WATER COMPANY A0620-0061-03-436.030	220171	11331					57.39
EN	LOWE'S A0620-0000-00-202.010	220172	11741					174.77CR
EN	LOWE'S A0620-0061-04-444.010	220172	11741					174.77
EN	LOWE'S A0620-0000-00-202.010	220173	11741					28.47CR
EN	LOWE'S A0620-0061-02-422.005	220173	11741					28.47
EN	LOWE'S A0620-0000-00-202.010	220174	11741					79.68CR
EN	LOWE'S A0620-0061-02-422.005	220174	11741					79.68
EN	MARLIN BUSINESS BANK A0620-0000-00-202.010	220175	5837					6,364.45CR
EN	MARLIN BUSINESS BANK A0620-0061-04-444.010	220175	5837					6,364.45
EN	MENARDS, INC. A0620-0000-00-202.010	220176	11829					64.02CR
EN	MENARDS, INC. A0620-0061-02-422.005	220176	11829					64.02
EN	MENARDS, INC. A0620-0000-00-202.010	220177	11829					8.76CR
EN	MENARDS, INC. A0620-0061-02-423.015	220177	11829					8.76
EN	MENARDS, INC. A0620-0000-00-202.010	220178	11829					76.90CR
EN	MENARDS, INC. A0620-0061-02-422.005	220178	11829					20.97
EN	MENARDS, INC. A0620-0061-02-423.015	220178	11829					29.96
EN	MENARDS, INC. A0620-0061-04-444.010	220178	11829					25.97
EN	NORTHERN SAFETY CO, INC A0620-0000-00-202.010	220179	102					1,174.31CR
EN	NORTHERN SAFETY CO, INC A0620-0061-01-414.020	220179	102					712.60
EN	NORTHERN SAFETY CO, INC A0620-0061-02-422.005	220179	102					70.00
EN	NORTHERN SAFETY CO, INC A0620-0061-04-444.010	220179	102					24.81

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City of Terre Haute
 * * * Journal entry trace * * *

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	NORTHERN SAFETY CO, INC A0620-0061-04-444.180	220179	102					366.90
EN	REPUBLIC SERVICES OF WESTERN I A0620-0000-00-202.010	220180	650					2,777.83CR
EN	REPUBLIC SERVICES OF WESTERN I A0620-0061-03-432.072	220180	650					2,777.83
EN	SYCAMORE RIDGE LANDFILL A0620-0000-00-202.010	220181	640					6,794.31CR
EN	SYCAMORE RIDGE LANDFILL A0620-0061-03-432.072	220181	640					960.18
EN	SYCAMORE RIDGE LANDFILL A0620-0061-03-432.073	220181	640					5,834.13
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	220182	40					48.87CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	220182	40					48.87
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	220183	40					54.62CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	220183	40					54.62
EN	VECTREN ENERGY DELIVERY A0620-0000-00-202.010	220184	40					46.00CR
EN	VECTREN ENERGY DELIVERY A0620-0061-03-436.020	220184	40					46.00
EN	WIN ENERGY REMC A0620-0000-00-202.010	220185	13281					344.22CR
EN	WIN ENERGY REMC A0620-0061-03-436.010	220185	13281					344.22

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City of Terre Haute
* * * Journal entry trace * * *

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Jnl	Period	Account	Description	Debit	Credit	Balance
EN			Encumbrance Journal			
	06 2018	A0620-0000-00-202.010	ACCOUNTS PAYABLE		118,152.52	
	06 2018	A0620-0061-00-347.090	USER FEES	72.14		
	06 2018	A0620-0061-01-414.020	PROTECTIVE CLOTHING	712.60		
	06 2018	A0620-0061-02-422.005	OPERATING SUPPLIES	263.14		
	06 2018	A0620-0061-02-422.010	GASOLINE	35.86		
	06 2018	A0620-0061-02-422.160	LAB SUPPLIES	790.05		
	06 2018	A0620-0061-02-423.015	REPAIR SUPPLIES	38.72		
	06 2018	A0620-0061-03-432.072	SYCAMORE RIDGE LANDFILL	3,738.01		
	06 2018	A0620-0061-03-432.073	BIOSOLIDS TO LANDFILL	5,834.13		
	06 2018	A0620-0061-03-436.010	ELECTRIC UTILITY	89,981.78		
	06 2018	A0620-0061-03-436.020	GAS UTILITY	149.49		
	06 2018	A0620-0061-03-436.030	WATER UTILITY	179.70		
	06 2018	A0620-0061-03-437.010	EQUIPMENT REPAIR & MAINTENANCE	9,400.00		
	06 2018	A0620-0061-04-444.010	PURCHASE OF EQUIPMENT	6,590.00		
	06 2018	A0620-0061-04-444.180	PURCHASE OF SAFETY EQUIPMENT	366.90		
		Total for Financial System		118,152.52	118,152.52	.00

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City of Terre Haute
*** Journal entry trace ***

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	AMERICAN WATER CAPITAL CORP. A0620-0000-00-202.010	219576	15					6,055.00CR
EN	AMERICAN WATER CAPITAL CORP. A0620-0061-03-432.010	219576	15					6,055.00
EN	AUTOMATED FUELS, INC. A0620-0000-00-202.010	219577	10262					5,909.76CR
EN	AUTOMATED FUELS, INC. A0620-0061-02-422.010	219577	10262					3,045.12
EN	AUTOMATED FUELS, INC. A0620-0061-02-422.020	219577	10262					2,864.64
EN	DUKE ENERGY A0620-0000-00-202.010	219578	10540					523.91CR
EN	DUKE ENERGY A0620-0061-03-436.010	219578	10540					523.91
EN	DUKE ENERGY A0620-0000-00-202.010	219579	10540					12,577.26CR
EN	DUKE ENERGY A0620-0061-03-436.010	219579	10540					12,577.26
EN	DUKE ENERGY A0620-0000-00-202.010	219580	10540					198.42CR
EN	DUKE ENERGY A0620-0061-03-436.010	219580	10540					198.42
EN	DUKE ENERGY A0620-0000-00-202.010	219581	10540					12,497.54CR
EN	DUKE ENERGY A0620-0061-03-436.010	219581	10540					12,497.54
EN	DUKE ENERGY A0620-0000-00-202.010	219582	10540					24,001.30CR
EN	DUKE ENERGY A0620-0061-03-436.010	219582	10540					24,001.30
EN	DUKE ENERGY A0620-0000-00-202.010	219583	10540					29,837.81CR
EN	DUKE ENERGY A0620-0061-03-436.010	219583	10540					29,837.81
EN	DUKE ENERGY A0620-0000-00-202.010	219584	10540					2,686.46CR
EN	DUKE ENERGY A0620-0061-03-436.010	219584	10540					2,686.46
EN	DUKE ENERGY A0620-0000-00-202.010	219585	10540					3,233.92CR
EN	DUKE ENERGY A0620-0061-03-436.010	219585	10540					3,233.92
EN	DUKE ENERGY A0620-0000-00-202.010	219586	10540					62,363.90CR
EN	DUKE ENERGY A0620-0061-03-436.010	219586	10540					62,363.90
EN	ELECTRICAL AUTOMATION SERVICES A0620-0000-00-202.010	219587	2915					1,472.05CR
EN	ELECTRICAL AUTOMATION SERVICES A0620-0061-03-432.010	219587	2915					1,472.05
EN	MENARDS, INC. A0620-0000-00-202.010	219588	11829					12.98CR
EN	MENARDS, INC. A0620-0061-02-423.015	219588	11829					12.98

Terre Haute
Alfred E.
Jim Adams

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City of Terre Haute
* * * Journal entry trace * * *

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	REPUBLIC SERVICES #694 A0620-0000-00-202.010	219589	11571					4,065.59CR
EN	REPUBLIC SERVICES #694 A0620-0061-03-432.072	219589	11571					4,065.59
EN	VIGO COUNTY RECORDER A0620-0000-00-202.010	219590	13109					900.00CR
EN	VIGO COUNTY RECORDER A0620-0061-03-432.010	219590	13109					900.00
EN	WIN ENERGY REMC A0620-0000-00-202.010	219591	13281					347.62CR
EN	WIN ENERGY REMC A0620-0061-03-436.010	219591	13281					347.62

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City of Terre Haute
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Jnl	Period	Account	Description	Debit	Credit	Balance
EN		Encumbrance Journal				
	05 2018	A0620-0000-00-202.010	ACCOUNTS PAYABLE		166,683.52	
	05 2018	A0620-0061-02-422.010	GASOLINE	3,045.12		
	05 2018	A0620-0061-02-422.020	DIESEL FUEL	2,864.64		
	05 2018	A0620-0061-02-423.015	REPAIR SUPPLIES	12.98		
	05 2018	A0620-0061-03-432.010	SERVICES CONTRACTUAL	8,427.05		
	05 2018	A0620-0061-03-432.072	SYCAMORE RIDGE LANDFILL	4,065.59		
	05 2018	A0620-0061-03-436.010	ELECTRIC UTILITY	148,268.14		
		Total for Financial System		166,683.52	166,683.52	.00

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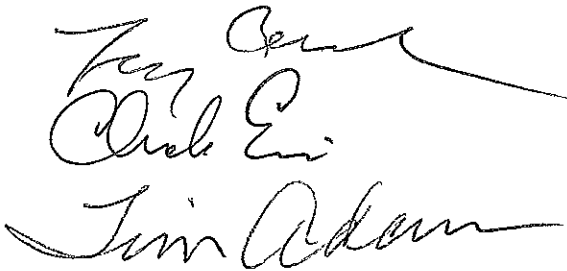
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City of Terre Haute
* * * Journal entry trace * * *

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Jnl	Description / Addnl data items	Ref 1	Ref 2	Ref 3	Rate / Resrce	Units	Amount / Rate	Posted amount
EN	ASHLEY SMITH A0620-0000-00-202.010	219652	5866					1,766.74CR
EN	ASHLEY SMITH A0620-0061-00-347.090	219652	5866					1,766.74
EN	JULIE DEAN A0620-0000-00-202.010	219653	5867					82.22CR
EN	JULIE DEAN A0620-0061-00-347.090	219653	5867					82.22
EN	MENARDS, INC. A0620-0000-00-202.010	219654	11829					220.47CR
EN	MENARDS, INC. A0620-0061-02-422.005	219654	11829					37.91
EN	MENARDS, INC. A0620-0061-02-423.015	219654	11829					78.22
EN	MENARDS, INC. A0620-0061-04-444.010	219654	11829					104.34
EN	RODNEY MOTTSHEARD A0620-0000-00-202.010	219655	5869					1,341.63CR
EN	RODNEY MOTTSHEARD A0620-0061-00-347.090	219655	5869					1,341.63
EN	SAM'S CLUB A0620-0000-00-202.010	219656	12662					405.89CR
EN	SAM'S CLUB A0620-0061-02-422.005	219656	12662					405.89
EN	STAPLES CREDIT PLAN A0620-0000-00-202.010	219657	13045					222.95CR
EN	STAPLES CREDIT PLAN A0620-0061-02-421.010	219657	13045					222.95
EN	SYCAMORE RIDGE LANDFILL A0620-0000-00-202.010	219658	640					5,067.57CR
EN	SYCAMORE RIDGE LANDFILL A0620-0061-03-432.073	219658	640					5,067.57
EN	THOMAS RAMSEY A0620-0000-00-202.010	219659	5870					40.32CR
EN	THOMAS RAMSEY A0620-0061-00-347.090	219659	5870					40.32
EN	TPI BILLING SOLUTIONS, LLC A0620-0000-00-202.010	219660	4549					35,459.55CR
EN	TPI BILLING SOLUTIONS, LLC A0620-0061-03-432.038	219660	4549					35,459.55

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City of Terre Haute
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Jnl	Period	Account	Description	Debit	Credit	Balance
EN		Encumbrance Journal				
	05 2018	A0620-0000-00-202.010	ACCOUNTS PAYABLE		44,607.34	
	05 2018	A0620-0061-00-347.090	USER FEES	3,230.91		
	05 2018	A0620-0061-02-421.010	OFFICE SUPPLIES	222.95		
	05 2018	A0620-0061-02-422.005	OPERATING SUPPLIES	443.80		
	05 2018	A0620-0061-02-423.015	REPAIR SUPPLIES	78.22		
	05 2018	A0620-0061-03-432.038	CS Billing	35,459.55		
	05 2018	A0620-0061-03-432.073	BIOSOLIDS TO LANDFILL	5,067.57		
	05 2018	A0620-0061-04-444.010	PURCHASE OF EQUIPMENT	104.34		
		Total for Financial System		44,607.34	44,607.34	.00

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